

MANDATORY DISCLOSURE

AICTE FILE NO. : 1-20363811

DATE & PERIOD OF LAST APPROVAL : 10th July, 2021

1. NAME OF THE INSTITUTION

NAME OF THE INSTITUTION : GLOBAL INSTITUTE OF TECHNOLOGY & MANAGEMENT

ADDRESS OF THE INSTITUTION : KHEDAKHURAMPUR, HAILYMANDI ROAD, FARRUKHNAGAR,

CITY & PIN CODE : GURUGRAM, HARYANA- 122506

STATE / UT : HARYANA

PHONE NO WITH STD CODE : 9555100100

WEBSITE : www.gitmgurgaon.com

EMAIL ID : info@gitmgurgaon.com, gitmggn@gmail.com

OFFICE HOURS OF THE INSTITUTION : 9:00 AM TO 5:00 PM

ACADEMIC HOURS AT THE INSTITUTION : 9:00 AM TO 4:00 PM

NEAREST RAILWAY STATION : FARRUKHNAGAR (7 KM)

NEAREST AIRPORT : IGI, NEW DELHI (50 KM)

TYPE OF INSTITUTION : PRIVATE-SELF-FINANCED

CATEGORY OF THE INSTITUTION : CO-EDUCATIONAL

2. NAME AND ADDRESS OF THE TRUST/SOCIETY AND TRUSTEES

NAME OF THE SOCIETY : BALJEET SINGH EDUCATION SOCIETY (REGD.)

ADDRESS OF THE SOCIETY : A 72, MUNIRKA VILLAGE, NEW DELHI- 110067

REGISTRATION NO. : S-57216

REGISTRATION DATE : 29th NOVEMBER, 2006

3. NAME AND ADDRESS OF THE PRINCIPAL / DIRECTOR

NAME OF THE PRINCIPAL / DIRECTOR : Dr. Parul Gupta
EXACT DESIGNATION : DIRECTOR
CONTACT NO. : 8053980002
E-MAIL ID : gitmggn@gmail.com
HIGHEST DEGREE : Ph.D, M.TECH., B.TECH.
FIELD OF SPECIALIZATION : Electric Engineering

4. NAME OF THE AFFILIATING UNIVERSITY

NAME OF THE AFFILIATING UNIVERSITY : MAHARSHI DAYANAND UNIVERSITY
ADDRESS : M.D.U, ROHTAK, HARYANA- 124001
WEBSITE : www.mdu.ac.in
LATEST AFFILIATION PERIOD : SESSION 2020-21

5. GOVERNANCE

- MEMBERS OF THE BOARD

Sr.No.	Name	Designation
1	Adv. Ravinder Tokas	Chairman
2	Sh. Surjit Tokas	Vice-Chairman
3	Smt. Manju Tokas	Member
4	Dr. Bhawna Solanki Tokas	Member

- MEMBERS OF ACADEMIC ADVISORY BODY

Sr.No.	Name	Designation
1	Advocate Ravinder Tokas	Chairman

2	Sh. Surjit Tokas	Member
3	Dr. Sanjay Bhardwaj	Member
4	Dr. Rajinder Chiller	Member

- **FREQUENTLY OF THE BOARD MEETING AND ACADEMIC ADVISORY BODY** : Twice a semester
- **ORGANIZATIONAL CHART AND PROCESSES** : Annexure-1
- **NATURE AND EXTENT OF INVOLVEMENT OF FACULTY AND STUDENTS IN ACADEMIC AFFAIRS / IMPROVEMENTS**
Annexure Attached
- **MECHANISM/ NORMS AND PROCEDURE FOR DEMOCRATIC / GOOD GOVERNANCE**
Annexure Attached
- **STUDENT FEEDBACK ON INSTITUTIONAL GOVERNANCE/ FACULTY PERORMANCE** :Yes
- **GRIEVANCE REDRESSAL MECHANISM FOR FACULTY, STAFF AND STUDENTS**
Annexure Attached
- **ESTABLISHMENT OF ANTI RAGGING COMMITTEE**

Ragging in any form is strictly banned in the institute. In order to refrain the students from indulging in any sort of ragging activity the committee comprising the following members is constituted.

S. No	Name	Contact No.
1.	Dr. Parul Gupta (Director)	8053935002, 7597362963
2.	Prof. P.K. Mishra	9810601553
3.	Ms. Aruna Yadav	8527661926
4.	Mr. Surender Phogat	9813868692
5.	Mr. Joginder Singh	9812644700
6.	S.H.O. Farrukhnagar	9466403238, 7015619729

What constitutes ragging?

1. Ragging has several aspects with, among others, psychological, social, political, economic, cultural, and academic dimensions.

2. Any act that prevents, disrupts or disturbs the regular academic activity of a student should be considered within the academics related aspect of ragging; similarly, exploiting the services of a junior student for completing the academic tasks assigned to an individual or a group of seniors is also an aspect of academics related ragging.
3. Any act of financial extortion or forceful expenditure burden put on a junior student by senior students should be considered an aspect of ragging for ragging economic dimensions.
4. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestured, causing bodily harm or any other danger to health or person can be put in the category of ragging with criminal dimensions.
5. Any act or abuse by spoken words, emails, snail-mails, blogs, public insults should be considered within the psychological aspects of ragging. This aspect would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to others; the absence of preparing 'freshers' in the run up to their admission to higher education and life in hostels also can be ascribed as a psychological aspect of ragging – coping skills in interaction with seniors or strangers can be impacted by parents as well. Any act that affects the mental health and self confidence of students also can be described in terms of the psychological aspects of ragging.
6. The human rights perspective of ragging involves the injury caused to the fundamental right to human dignity through humiliation heaped on junior students by seniors; often resulting in the extreme step of suicide by the victims.

Actions to be taken against students for indulging and abetting in Ragging

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents. The students who are found to be indulged in ragging should be debarred from taking admission in any technical institution in India.
2. Every single incident of ragging a First Information Report (FIR) will be filed with the local police authorities.
3. Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.
 - (i) Cancellation of admission
 - (ii) Suspension from attending classes
 - (iii) Withholding/withdrawing scholarship/fellowship and other benefits

(iv) Debarring from appearing in any test/examination or other evaluation process

(v) Withholding results

(vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.

(vii) Suspension/expulsion from the hostel

(viii) Rustication from the institution in the rarest of the rare cases with the approval of the MDU, Rohtak.

(ix) Expulsion from the institution and consequent debarring from admission to any other institution.

(x) Fine, depending upon the gravity of the ragging act.

(xi) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

• **STABLISHMENT OF GRIEVANCE REDRESSAL COMMITTEE IN THE INSTITUTION AND APPOINTMENT OF OMBUDSMAN BY THE INSTITUTE.**

A committee comprising the following members is constituted with an objective to look into grievances of the stakeholders of the institute and suggest measures to redress the grievances of the students and others.

Appointment of OMBUDSMAN by the MDU, Rohtak

S. No.	Name	Designation	Contact No.
1.	Dr. Rajender Chillar	HOD, CSE/IT, MDU, Rohtak	8199023624, 9416277507
2.	Prof. (Dr.) Ishwar Singh	Retd. HOD, MDU, Rohtak	9813011463

Institute level committee members:

S. No.	Name	Contact No.
1.	Ms. Aruna Yadav (Convener)	8053980002, 8527661926
2.	Dr. Shilpa Jain	9910440018
3.	Prof. P. K. Mishra	9810601553
4.	Dr. Vaishali Dixit	9810835511
5.	Dr. Anshul Arora	9911622900
6.	Dr. Neelam Lohiya	9911356761

MECHANISM FOR REDRESSAL OF GRIEVANCES OF STUDENTS

The students are the main stakeholders in any institution imparting education, and it's our endeavour to make all efforts to ensure transparency in all the activities at different stages. Taking this spirit in consideration the Institute has decided to provide mechanism to students for redressal of their grievances as under:

The Grievances may broadly include the following complaints of the aggrieved students

Academic

Non-Academic

Grievance related to Assessment

Grievance related to Victimization

Grievance related to Attendance

Grievance related to charging of fees

Grievance regarding conducting of Examinations

Harassment by colleague students or the teachers etc.

There will be Grievance Redressal Committees at the Department/Institute level to deal with the grievances of the students:

Department/Area Level committee will be as under:

Head of the Department/Area Chairperson - Chairman

Up to 3 (three) faculties to be nominated by the Head of Department/Area Chairperson

This committee will deal with the Grievance related to Academic and Administrative matters of the Department/Area concerned.

Institute Level committee will be as under:

Head of Institute - Chairman

Heads of the Department

Dy. Registrar - Member Secretary

This committee will deal with all the Grievances directly which is related to the common problems at Institute level both Academic and Administrative. In addition, this committee will also entertain the appeal filed by the student against the decision of the Department level committee.

Procedure for Redressal of Grievances (RoG)

An aggrieved student who has the Grievance or Grievances at the Department/Area level shall make an application first to the HoD/Area Chairperson. The Head of Department/Area Chairperson, after verifying the facts will try to redress the grievance within a reasonable

time, preferably within a week of the receipt of application of the student. If the student is not satisfied with the verdict or solution of the HoD/Area Chair, then the same should be placed before the institute level committee within a week from the date of the receipt of the reply from the Department level committee.

The Institute level committee, if needed, may recommend to the Top management/Higher authorities for necessary corrective action as it may deem fit, to endure avoidance of recurrence of similar grievance at the institute.

While dealing with the complaint the committee at all levels will observe law of natural justice and hear the complainant and concerned people.

- **ESTABLISHMENT OF INTERNAL COMPLAINT COMMITTEE (ICC)**

S.N	Designation	Name	Mobile no.	Email
1	Presiding Officer	Dr .Parul Gupta (Director)	8053980003	gitmggn@gmail.com
2	NGO	Dr. Indira Raheja (Principal,GGCP)	9818356925	indu.raheja@gmail.com
3	Faculty Member	Ms. Aruna Yadav	8053980002	arunayadav098@gmail.com
4	Faculty Member	Dr. Neelam Lohiya	9911356761	neelamlohiya@gmail.com
5	Faculty Member	Mr. Mohit Kumar	8397997933	mohit121civil@gmail.com

- **ESTABLISHMENT OF COMMITTEE FOR SC/ST**

A committee comprising the following members is constituted with an objective to look into the matters related to SC/ST and their welfare.

S. No.	Name	Contact No.
1.	Dr. Neelam Lohiya	9911356761
2.	Mr. Sunil Kumar (Convener)	9416762208
3.	Mr. Nitesh	9416371327
4.	Mr. Yashpal Saini	9871361337
5.	Mr. Surender (Dy. Registrar)	9813868692

The Scheduled Caste (SC) and Scheduled Tribes (ST) committee in the institute shall promote the special interests of students in this category. It is expected to provide special inputs in areas where the students experience difficulties. It will also ensure that no atrocities are committed on the students belonging to SC/ST categories. It will further ensure that the advantage of the welfare schemes of the state and the central govt. is given to these categories in matters of admission, scholarship, stipend and other incentives.

The Committee may conduct regular remedial coaching classes on life skills, personality, development, writing assignments and making presentations. The Committee is also expected to organize interactive sessions and informal meetings with students to attend to their personal, social and academic problems.

Punishments for offence of atrocities, ---

Whoever, not being a member of a Scheduled Castes or a Scheduled Tribes, ---

1. Forces a member of a Scheduled Castes or a Scheduled Tribes to drink or eat any inedible or obnoxious substance;
2. Acts with intent to cause injury, insult or annoyance to any member of a Scheduled Caste or a Scheduled Tribe.
3. Forcibly removes clothes from the person of a member of a Scheduled Caste or a Scheduled Tribe or parades him naked or with painted face or body or commits any similar act which is derogatory to human dignity.
4. Intentionally insults or intimidates with intent to humiliate a Scheduled Caste or a Scheduled Tribe in any place within public view.
5. Assaults or uses forces to any woman belonging to a Scheduled Caste or a Scheduled Tribe with intent to dishonor or outrage her modesty.

In short, the committee will ensure the total safety and security of these categories and will implement the guidelines of the Ministry of social justice and empowerment.

6. PROGRAMMES

M.TECH.

Sr.No.	NAME OF COURSE	NO. OF SEATS	DURAT ION	CUT OF MARKS	FEE	PLACEMEN T FACILITIES	CAMPUS PLACEME NT IN 3 YEARS	MAX. / AVG. SALARY
1	Computer Science & Engg.	18	2 yrs		Rs.85000	Yes	70%	7.5
2	Electronics & Comm. Engg.	18	2 yrs.		Rs.85000	Yes	70%	7.0

B.TECH.

Sr.No.	NAME OF COURSE	NO. OF SEATS	DURAT ION	CUT OF MARKS	FEE	PLACEMEN T FACILITIES	CAMPUS PLACEME NT IN 3 YEARS	MAX. / AVG. SALARY
1	Computer Science & Engg.	150	4 yrs	last 3 years	Rs.85000	Yes	80%	7.0
2	Electronics & Comm. Engg.	30	4 yrs.		Rs.85000		78%	6.4
3	Mechanical Engg.	120	4 yrs		Rs.85000	Yes	74%	6.5
4	Civil Engg.	60	4 yrs		Rs.85000	Yes	79%	6.2

MANAGEMENT

Sr.No.	NAME OF COURSE	NO. OF SEATS	DURATION	CUT OF MARKS last 3 years	FEE	PLACEMENT FACILITIES	CAMPUS PLACEMENT IN 3 YEARS	MAX. / AVG. SALARY
1	MBA	60	2 yrs		Rs.90000	Yes	85%	7.8
2	BBA	120	3 yrs.		Rs.90000	Yes	68%	6.5
3	BCA	120	3 yrs		Rs.90000	Yes	62%	6.8

7. FACULTY

FACULTY

Sr.No.	NAME OF FACULTY	DEPARTMENT	DESIGNATION
1	Dr. Parul Gupta	ECE	Director
2	Mr. P.K. Mishra	ME	Associate Professor
3	Dr. Kanchal Bala	Chemistry	Professor
4	Dr. Vaishali Dixit	Physics	Associate Professor
5	Dr. Neelam Lohiya	Chemistry	Associate Professor
6	Dr. Chitra Kaul	CSE	Professor
7	Dr. Suresh Bhardwaj	ME	Professor
8	Dr. Sridhar Panda	MGMT.	Professor
9	Dr. Anshul	MGMT.	Associate Professor
10	Ms. Sonu Rana	ECE	Associate Professor
11	Mr. Yashpal Yadav	CSE	Associate Professor
12	Dr. Shilpa Jain	CSE	Asst. Professor
13	Ms. Aruna Yadav	English	Asst. Professor
14	Dr. Vaishali Singh	MGMT.	Associate Professor
15	Dr. Anadi Jangra	MGMT.	Associate Professor
16	Dr. Sangeeta	MGMT.	Asst. Professor
17	Dr. Richa Gupta	Mathematics	Associate Professor
18	Ms. Neha Raghav	English	Asst. Professor
19	Mr. Nitesh Kumar	Mathematics	Associate Professor
20	Mr. Mohit Kumar	Civil	Asst. Professor
21	Mr. Akash Singh	Civil	Asst. Professor
22	Mr. Amit Kumar Pandit	Civil	Asst. Professor
23	Ms. Megha Sharma	CSE	Asst. Professor

24	Ms. Monika Sharma	CSE	Asst. Professor
25	Mr. Siddharth	CSE	Asst. Professor
26	Ms. Sonia	CSE	Asst. Professor
27	Ms. Shruti Basu	CSE	Asst. Professor
28	Mr. Feroz Ahmed	CSE	Asst. Professor
29	Ms. Savita	ECE	Asst. Professor
30	Ms. Ruchita Gupta	ECE	Asst. Professor
31	Ms. Monika	ECE	Asst. Professor
32	Ms. Preeti Sharma	ECE	Asst. Professor
33	Ms. Shalini Sharma	ECE	Asst. Professor
34	Ms. Gagandeep Kaur	ECE	Asst. Professor
35	Ms. Shruti Hathwalia	ECE	Asst. Professor
36	Ms. Priyanka Rahi Bhalla	ECE	Asst. Professor
37	Mr. Himanshu Jha	ME	Asst. Professor
38	Mr. Ajay Kumar	ME	Asst. Professor
39	Mr. Rohit Sharma	ME	Professor
40	Mr. Nagender Saini	MGMT.	Asst. Professor
41	Ms. Nisha Yadav	MGMT.	Asst. Professor

8. PROFILE OF VICE CHANCELLOR/ DIRECTOR/ PRINCIPAL

NAME : **Dr. Parul Gupta**

DATE OF BIRTH : **24th June, 1978**

EDUCATION QUALIFICATION : **Ph.D., M.Tech., B.E.**

WORKING EXMPERIENCE : Teaching- **22 Yrs** Research-**16 yrs** Industry- Others

AREA OF SPECIALIZATION : **Mechanical Engineering**

COURSE TAUGHT : **UG & PG LEVEL**

RESEARCH GUIDANCE : **03**

9. FEE

B.TECH./M.TECH. Fee : Rs.85000.00

MBA Fee : Rs.90000.00

10. ADMISSIONS

Sr.No.	Program	Level	Course	Intake Approved for 2020-21
1	Engineering and Technology	Under Graduate	Computer Science & Engg.	150
2	Engineering and Technology	Under Graduate	Electronics & Communication Engg.	60
3	Engineering and Technology	Under Graduate	Mechanical Engg.	120
4	Engineering and Technology	Under Graduate	Civil Engg.	60
5	Engineering and Technology	Post Graduate	Computer Science & Engg.	18
6	Engineering and Technology	Post Graduate	Electronics & Communication Engg.	18
7	Management	Post Graduate	MBA	60

11. ADMISSION PROCEDURE

As per Haryana State Technical Education Society

12. CRITERIA AND WEIGHTAGES FOR ADMISSION

As per Haryana State Technical Education Society

13. LIST OF APPLICANT

Annexure Attached

14. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS / VACANT SEATS

As per Haryana State Technical Education Society

15. INFORMATION OF INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

NUMBER OF CLASS ROOMS AND SIZE OF EACH : **107 Sq.mtr.**
NUMBER OF TUTORIAL ROOMS AND SIZE OF EACH : **107 Sq.mtr.**
NUMBER OF LABORATORIES AND SIZE OF EACH : **107 Sq.mtr.**
NUMBER OF DRAWING HALLS WITH CAPACITY OF EACH : **214 Sq.mtr.**
NUMBER OF COMPUTER CENTRES WITH CAPACITY OF EACH : **Four, 214 Sq.Mtr. each**
CENTRAL EXAMINATION FACILITY, NUMBER OF ROOMS AND CAPACITY OF EACH : **One, 107 Sq.mtr**
BARRIER FREE BUILT ENVIRONMENT FOR DISABLED AND ELDERLY PERSONS : **Available**
OCCUPANCY CERTIFICATE : **Available**
FIRE AND SAFETY CERTIFICATE : **Available**
HOSTEL FACILITY : **Available**

LIBRARY

NUMBER OF LIBRARY BOOKS/ TITLES/ JOURNALS AVAILABLE (PROGRAM-WISE)

13121 Volumes and 1452 Titles

LIST OF ONLINE NATIONAL/INTERNAL JOURNALS SUBSCRIBED : **Annexure Attached**

E-LIBRARY FACILITIES : **DELNET**

LABORATORY AND WORKSHOP

Annexure Attached

COMPUTING FACILITIES

Annexure Attached

LIST OF FACILITIES AVAILABLE

Annexure Attached

TEACHING LEARNING PROCESS

Annexure Attached

16. ENROLLEMENT OF STUDENTS IN THE LAST 3 YEARS

Annexure Attached

17. LIST OF RESEARCH PROJECTS / COUNSULTANCY WORKS

Annexure Attached

18. LOA AND SUBSEQUENT EOA TILL THE CURRENT ACADEMIC YEAR

Annexure Attached

19. ACCOUNTED AUDITED STATEMENT FOR THE LAST THREE YEARS

Annexure Attached

20. BEST PRACTICES ADOPED, IF ANY

Annexure Attached